



## **RENTAL INFORMATION**

### **CARE & MAINTENANCE OF INSTRUMENTS**

1. Hold your instrument by the neck as much as possible. This will keep fingerprints off the varnish and reduce the need for cleaning. A stable atmosphere of 40% to 60% humidity is best for your instrument and bow.
2. Wipe the rosin and perspiration off your instrument, bow stick and strings with the micro-fiber cloth provided after playing to avoid rosin build-up. In addition, do not use any type of polish on the instrument as it also creates a wax build-up.
3. Do not touch the bow hair and the strings between the bridge and the fingerboard. This will keep your hair and strings oil free so the bow will grab the strings better.

### **Minimum 90 Day Rental**

- Rental fees are billed to a credit card every 90 days.
- A second card is requested to be on file, to be used only if the primary card provided is declined.
- Please note that The Violin Shop does not send out reminder notices.
- It is the responsibility of the renter to notify us before the next payment due date if you have changes in your address, phone numbers, credit cards, or are planning to return the instrument.

### **PRICES**

<b><u>Violin</u></b>	<b>Rental Rate/ per 3 months</b>	<b>\$75.00 - Insurance is an additional \$9.00 per quarter</b>
<b><u>Viola</u></b>	<b>Rental Rate/ per 3 months</b>	<b>\$90.00 - Insurance is an additional \$9.00 per quarter</b>
<b><u>Cello</u></b>	<b>Rental Rate/ per 3 months</b>	<b>\$120.00 - Insurance is an additional \$15.00 per quarter</b>

### **RENTAL CREDIT APPLIED TOWARD PURCHASE**

#### **If you wish to purchase the rental outfit you have:**

- 100% of the first 6 months of rental is applied.
- 50% of subsequent payments apply, **up to 1/2 the value of the instrument.**
- **As your child grows, you may exchange your purchased rental instrument for a larger size of the same rental model at no additional charge \***

*\*You will not be charged for basic services (i.e.: string replacement, bow rehair) to restore your returned instrument to rentable condition. Excessive scratches and/ or heat damage to the body will incur charges.*

#### **If you wish to purchase an upgraded instrument:**

- 100% of the first year rental is applied.
- 50% of subsequent payments apply **up to 1/2 the value of the upgraded instrument.**
- Please call to schedule an appointment to try out the wide range of upgrades available.

### **INSURANCE**

We recommend that you insure your instrument for damages. If you wish to purchase insurance through us, please fill out the portion on the rental application that applies. Many homeowner's or renter's policies will include it, if you ask. Check with your agent for the cost and deductible per incident on an all risks rider. We can also provide you with some alternative companies that specialize in insuring musical instruments.



## RENTAL APPLICATION & AGREEMENT

Applicant or Legal Guardian \_\_\_\_\_

Student's Name \_\_\_\_\_ Referred by \_\_\_\_\_

Address \_\_\_\_\_

Cell \_\_\_\_\_ Work \_\_\_\_\_ Home \_\_\_\_\_

Email address \_\_\_\_\_

### AGREEMENT OF CONDITION

I agree that the items I am renting are in excellent condition, with no raw wood showing or open cracks. I understand that the items are to be kept in its case or bag whenever it is not being played and that it will not be left in any place where it can be knocked over or have something knocked over on it. I understand that the top is especially vulnerable and that edges may chip and break if mistreated. I agree to keep the rental instrument, including the bow away from extreme hot or cold temperatures and will not leave the items in the trunk of a car, or in an unoccupied car. Heat damage is considered neglect and IS NOT COVERED under insurance.

If I choose not to purchase insurance, I understand that I am responsible for and will be charged for any maintenance or repairs due to damage, neglect, or accident, including fire and theft. I agree to have adjustments or repairs of the instrument done ONLY BY THE VIOLIN SHOP, and under no circumstance will attempt to "fix" on my own OR take the instrument elsewhere.

### TERMS *Please initial each of the following:*

1. RENTAL PERIOD - I understand that the rental period is for 90 days and that continued payments constitute renewal of this agreement. Returns made in the first 90 days will not be refunded. Returns made during subsequent rental period may be refunded per 30-day period. There is a 7-day grace period on all returns. Statements will not be sent. Credit cards will be charged on due date. \_\_\_\_\_
2. LATE FEES - There will be a \$10.00 late charge *per week* after 7 days of due date. \_\_\_\_\_
3. INSURANCE –Insurance can be purchased through The Violin Shop and covers any damage to the instrument, bow or case. (*Strings are not included*). Monthly cost is an additional \$3.00 for violin and viola, \$5.00 for cello. In case of theft, a copy of filed police report must accompany claim. \_\_\_\_\_
4. The renter is responsible for the full value of the outfit until returned. \_\_\_\_\_



5. CHANGE OF ADDRESS – I agree to notify The Violin Shop of any changes of residence, credit card information or phone numbers: \_\_\_\_\_
6. OUR RIGHT TO TAKE POSSESSION - Should the renter default on payment or not return the instrument, legal action will be taken. The renter understands that if filing a claim becomes necessary, The Violin Shop will add court & filing costs as well as any late fees accumulated. All items are and shall remain the property of The Violin Shop. \_\_\_\_\_
7. DAMAGES – In the event of damage, theft or loss I agree to notify The Violin Shop immediately and I agree to assume full financial responsibility for repairs and devaluation or replacement at the agreed value. I may be charged for the following items; including but not restricted to: cracks, broken corners or edges, missing or broken bridges and / or strings. (Insured renters are exempt from repair costs that are not considered damage from neglect). \_\_\_\_\_
8. RETURNS – I assume full responsibility for the care and safety of these items until I return the rental to The Violin Shop. I understand that all payments are due upon return, including any repair costs, late fees or other charges. \_\_\_\_\_

**I have read and understand this agreement and agree to all its terms.**

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Signature \_\_\_\_\_ Date \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize the following debit or credit card(s) to be used for present and future rental obligations from The Violin Shop. \_\_\_\_\_

I agree to notify The Violin Shop of any changes in credit card status and to provide updated information before the next rental period becomes due and payable. \_\_\_\_\_

I understand that the card #2 will be used only if the primary card is declined. \_\_\_\_\_

We accept Visa, Master Card, Discover and American Express

Card # 1 \_\_\_\_\_ Expires \_\_\_\_\_ V-Code \_\_\_\_\_

Card# 2 \_\_\_\_\_ Expires \_\_\_\_\_ V-Code \_\_\_\_\_

I authorize The Violin Shop to deduct monthly charge for Insurance Yes \_\_\_\_\_ No \_\_\_\_\_

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Signature for Agreement and Authorization \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**

**INSTRUMENT CODE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROXIMATE VALUE** \_\_\_\_\_ **AUTHORIZED BY** \_\_\_\_\_